

# Servcorp Simple Contingency Package

## Be operational instantly after a disaster

What will you do if you cannot enter your office tomorrow morning?

What will your colleagues or employees do?

How long can your business survive without telephones and email?



**Servcorp provides both in-house office accommodation and Virtual Office Support within 24 hours.**

Available for your business today:

Communication	Data Storage	Files – Email – MS Office XP	Office Accommodation
<ul style="list-style-type: none"> <li>• 10 telephone lines with 1 lead number*</li> <li>• A professional receptionist answering calls in your company name</li> </ul>	<ul style="list-style-type: none"> <li>• Offsite data center</li> <li>• 50 MB file storage</li> </ul>	<ul style="list-style-type: none"> <li>• 5 Servcorp Hottdesk® packs providing:                             <ul style="list-style-type: none"> <li>• Remote access to email and files</li> <li>• Microsoft Office XP</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Guaranteed serviced office accommodation for 10 people within 24 hours, should it become necessary</li> </ul>

\*Each of your 10 team members receives a direct line extension.

### Plus...

Servcorp Virtual Office provides infrastructure for an additional 10 team members working from home - all within 24 hours.

Communication	Files – Email – MS Office XP
Business calls forwarded to: <ul style="list-style-type: none"> <li>• Home office</li> <li>• Mobile phone</li> <li>• Unified messaging system</li> </ul>	File share with team members working from emergency serviced office accommodation center  Print documents to emergency serviced office accommodation center  Servcorp Hottdesk®: <ul style="list-style-type: none"> <li>• Remote access to email and files</li> <li>• Microsoft Office XP</li> </ul>



The cost to have this contingency facility working on an ongoing basis, and available to expand instantly, is AUD\$1,500 per month.

Should accommodation be required for 10 team members, the cost will be AUD\$1,000 per month per team member in-house, and AUD\$400 per month, per team member working from home.

Practical and cost effective, Servcorp guarantees business continuity immediately and on an ongoing basis.

**SERVcorp** | Smart Office®

Contact us for more information on SSCP

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